



W S I P C

2121 W. Casino Road | P: 425.349.6600
Everett, WA 98204-1472 | F: 425.349.6601

www.wsipc.org

Software Support Analyst – Finance Suite **WSIPC – Reference # 190402**

Why WSIPC? At WSIPC We Take Pride in Nurturing a Culture Where...

We are a family – We care about the growth and development of our people, our clients, and our community.

We pursue excellence – We continuously strive to improve the solutions we offer and to be innovative in our goals.

We are creative and passionate – All employees are encouraged to present new ways of improving our services and culture.

We are accountable and supportive – We take responsibility for our decisions, and collaborate to ensure the best outcomes.

We communicate honestly – We work in a transparent, open, and trust-based environment.

We serve our community and we are our community – We are part of the community we serve and we are invested in its success.

About the Position

A professional will excel in this role, with a strong sense of customer service, analytical prowess, and communication aptitude. In this position, an employee will troubleshoot and resolve software application issues related to school district business and HR functions.

An analyst will articulate technical aspects of software into non-technical, business level concepts and guidance for our clients, ultimately helping school districts optimize their use of the software in their operations. An analyst provides this education through face-to-face consultations, classroom and online trainings, written communication, and conference presentations.

While familiarization with K-12 business and HR operations is a benefit, a customer service focused mindset is a paramount trait in caring for our customers and succeeding in this position.

Ideal Candidate Qualifications

- Superb interpersonal skills: persuasive, encouraging, and diplomatic with conflict resolution skills
- Must be able to develop and deliver quality, professional training courses to a variety of audiences
- Ability to clearly articulate ideas to both technical and non-technical audiences
- College diploma or university degree in an appropriate discipline and/or equivalent work experience
- Ability to travel in or out-of-state; some overnight travel required

Employment Benefits

This is a full-time position. WSIPC provides a comprehensive benefits package including but not limited to twelve holidays, medical, dental, vision, and paid sick leave. Visit www.wsipc.org for a full list of benefit offerings.

Apply Now!

What a great place to work! Apply now by emailing your resume to employment@wsipc.org
WSIPC is an EOE.