

September 25: User Permissions & Roles Advisory Group

District and ESD staff met with PCG and WSIPC to continue improving how user roles and permissions work in IEP Online 3.0.

The group focused on making sure staff can access the information they need to do their jobs while still protecting student information. Members reviewed several areas where current permissions may be creating barriers or confusion, including access to inactive student records, reports, student transfers, notifications, student notes, document language, and service information. The group's overall purpose is to make sure access rules better reflect the real responsibilities of district staff.

The group reached agreement on several changes. These include expanding access to inactive student records for certain user groups, making reports available through My Reports while continuing to limit results to information each user is allowed to see, and giving districts more flexibility in how student-transfer request and approval access is assigned. These topics build on work from the September 18 meeting.

The group also identified several areas that need more follow-up, including access to mastery criteria, differences between reporting in IEP Online 2.0 and 3.0, and situations where information from older IEPs is not appearing as expected in 3.0.

What happens next: PCG will make the approved permission and notification changes, update related guidance and documentation, and continue reviewing the remaining access and workflow questions raised by the group.

The advisory group will continue meeting as this work moves forward.