

Workgroup #4: Services List

Washington 3.0

October 5, 2026

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Services List Determination

Summary: The services available in WA 3.0 has been expanded to include variations of verbiage included in existing prescriptions of service to allow for specificity of service delivery. This has led to administrative users needing to verify provider services and enter supervisory requirements as well as certifications to match each of these exact names, increasing administrative burden when logging is not available.

Request: Restructure available services to allow simplification of user setup for administrators and match 2.0 logging structure for providers documenting services

PCG Assessment: The services list in 3.0 can be simplified (like it was structured in 2.0) allowing for logging of IEP mandates in broader categories with easier to manage certifications and service logging

Advisory Recommendation Request: Do you support simplification of the services list for logging of Medicaid-reimbursable services?

Historical Context

Within WA 3.0, there are many variations between how services are listed on IEPs when compared to EasyTrac 2.0

- WA 2.0 allowed districts to add unlimited service-name variations to the IEP (over 4,500 unique service names across all districts)
- In 2.0 EasyTrac, services were present when establishing caseloads and providers selected from a list of 6 related services when adding and documenting services
 - EasyTrac was an external module in 2.0
 - Combining systems was one of the goals of migration

The screenshot displays the 'edplan' web application interface. The top navigation bar includes links for STUDENTS, RECENT STUDENTS, TOOLS, REPORTING, ADMIN, SUPER USER, and H. AARON. Below this, a secondary bar shows STUDENT INFO, IEP INFORMATION (highlighted), STUDENT RISK ASSESSMENT, CREATE/VIEW DOCUMENTS, REFERRAL, and 504 REFERRAL. The main content area shows the 'Washington Public Schools' logo and the user 'Hank Aaron'. The 'Related Services' dropdown menu is open, listing options: -none-, Audiology, Nursing, Occupational Therapy, Physical Therapy, Speech-Language Therapy, and Mental Health Services. The table below the dropdown has columns for Num Sessions, Session Length, and Location. The Num Sessions column contains a dropdown menu with 'per' and 'day' options. The Session Length column contains a dropdown menu with 'min' and 'max' options. The Location column contains a dropdown menu with 'in' and 'out' options. A message at the bottom of the table states: 'any one type, you must update the database, then return to this page'.

Related Services ?	Num Sessions	Session Length	Location
-none-	per day	min	
-none-	per day	min	
Audiology	per day	min	
Nursing	per day	min	
Occupational Therapy	per day	min	
Physical Therapy	per day	min	
Speech-Language Therapy	per day	min	
Mental Health Services	per day	min	

any one type, you must update the database, then return to this page

Historical Context Continued

Within WA 3.0, there are many variations between how services are listed on IEPs when compared to EasyTrac 2.0

- In WA 3.0 PCG attempted to pare down the 4,500 list items, but providers requested more specificity to match existing IEPs
 - To help resolve the issue, PCG agreed to add any service name requests deemed 'critical' for each district
 - Current 3.0 list includes many options with varying levels of specifications
 - For each new service added, providers also need to have 'can provide' selected on their User Info page according to their certification/licensure data entered for the applicable Service
 - Complexity on the backend is exponentially compounded



Current State, Option 1 – Services Page

Current 3.0 list includes numerous options citing varying levels of specifications

WA Testing Site
STUDENTS / IEP INFORMATION / RELATED SERVICES

Sarah Transfer Demo
TS22 | 08/22/2016 | Testing School | 01

Related Services ?	Num Sessions	Session Length	Location
-none-	per bm	min	
Hearing (Related)	per bm	min	
Hearing Support	per bm	min	
Individual Paraeducator Support	per bm	min	
Instructional Support Assistant (Related)	per bm	min	
Interpreter			
Mental Health Services			
Motor (Related)			
Nursing			
Nutrition			
Occupational Therapy			
Occupational Therapy - Fine Motor (Related)			
Occupational Therapy - Gross Motor (Related)			
Occupational Therapy Consultation (Related)			
Orientation and Mobility (Related)			
Orientation and Mobility Consultation			
Orientation/Mobility Collaboration			
OT Collaboration			

any one type, you must update the database, then return to this page

UPDATE THE DATABASE ?



Current State, Option 1 – Users Page

For each new service added, providers also need ‘can provide’ to be selected on their User Info page according to their certification/licensure data entered for the applicable service

Service Certifications

Special Ed Services

Services:	Can Provide	Non-Billable Provider	Does Not Need Supervision CHECK ALL	Supervisor	Certified	Certifications
Articulation	☒	MANAGE NON-BILLABLE PROVIDER	☒		Yes	VIEW
Behavior	☐					VIEW
Communication	☒	MANAGE NON-BILLABLE PROVIDER	☒		Yes	VIEW
Deaf and Hard of Hearing Services	☐					VIEW
Fine Motor	☐					VIEW
Fluency	☒	MANAGE NON-BILLABLE PROVIDER	☒		Yes	VIEW
Gross Motor	☐					VIEW
Hearing	☐					VIEW
Language	☒	MANAGE NON-BILLABLE PROVIDER	☒		Yes	VIEW
Motor	☐					VIEW
Oral Expression	☒	MANAGE NON-BILLABLE PROVIDER	☒		Yes	VIEW
Receptive Language	☒	MANAGE NON-BILLABLE PROVIDER	☒		Yes	VIEW
Speech and Language Therapy (SDI)	☒	MANAGE NON-BILLABLE PROVIDER	☒		Yes	VIEW

Related Services

Services:	Can Provide	Non-Billable Provider	Does Not Need Supervision CHECK ALL	Supervisor	Certified	Certifications
Audiology	☐					VIEW
Audiology Consultation	☐					VIEW
Behavior (Related)	☐					VIEW
Behavior Consultation	☐					VIEW
Behavior Services	☐					VIEW
Board Certified Behavior Analyst (BCBA) Consultation	☐					VIEW
Communication (Related)	☒	MANAGE NON-BILLABLE PROVIDER	☒		Yes	VIEW
Counseling Consultation	☐					VIEW
Counseling Services	☐					VIEW
Deaf and Hard of Hearing Consultation (Related)	☐					VIEW
Fine Motor (Related)	☐					VIEW
Gross Motor (Related)	☐					VIEW
Hard of Hearing	☐					VIEW
Hearing (Related)	☐					VIEW
Mental Health Services	☐					VIEW
Nursing	☐					VIEW
Occupational Therapy	☐					VIEW
Occupational Therapy Consultation (Related)	☐					VIEW
Physical Therapy	☐					VIEW
Physical Therapy Consultation (Related)	☐					VIEW
School Nurse Services Consultation	☐					VIEW
Social Work Services	☐					VIEW
Speech Therapy Consultation	☒	MANAGE NON-BILLABLE PROVIDER	☒		Yes	VIEW
Speech-Language Therapy	☒	MANAGE NON-BILLABLE PROVIDER	☒		Yes	VIEW

Troubleshooting When Wizards Do Not Appear

District administrators must troubleshoot situations where students are not appearing in the Logging Wizard for service providers to document Medicaid services in EasyTrac

1. The student must be assigned to the provider's caseload
2. The provider must be authorized to provide the service
 - On the provider's User Info page, the applicable service(s) must be selected under 'Can Provide'
 - **Important:** All relevant service options applicable to the servicing provider's role must be selected
 - Missing service variations may prevent eligible students from appearing in the Logging Wizard
 - When services are added to the list, so must each provider's selections and certifications/licensure
3. The student must have an active IEP that includes at least one of the following Medicaid billable services:
 - **Audiology** (Related Service)
 - **Mental Health Services** (Related Service)
 - **Nursing** (Related Service)
 - **Occupational Therapy** (Related Service)
 - **Physical Therapy** (Related Service)
 - **Speech-Language Therapy** (SDI/Special Ed Service or Related Service)



Option #1 – Allow for Services With Wording Variations

Continue supporting individualized service names

- **Pros**
 - Allows for level of specificity needed for IEPs
- **Cons**
 - Requires individual user setup by administrators to add services and certifications for each service name continuously
 - Require adjustments to workspace services to recognize service names and initiate logging wizards with the right IEP frequency/duration when name mismatch exists
 - Greater confusion for end users over what to even select
 - Less flexibility with providers documenting due to strict service mapping (ex. for an “Articulation” session being able to document any other type of Speech service)
 - Difficult to understand if/when service selected is reimbursable
 - Reporting may become complex cumbersome
- **Implications**
 - Adds complexity to how administrators manage providers, and how providers manage caseloads and log services

Discussion Slide

Considerations: Did PCG capture everything? Are there additional pros/cons or implications we have not included?

Option #2 – Simplify Services Lists

Restore Services to simplified list from EasyTrac 2.0 structure

- Clearly delineate special education services from related services and limit both lists
 - Special Education Services (*Not always Medicaid reimbursable*)
 - WA SDI Services includes the provision of speech-language pathology, occupational therapy, audiology, and physical therapy service
 - Medicaid-billable services under Supplementary are limited to nursing/health services ONLY
 - List limited to general service descriptions and indications of if/when logging potentially for Medicaid
 - Related Services (*Medicaid Reimbursable when all other program requirements are met*)
 - List be limited only to direct service Medicaid billable service types
 - Ex. “Gross Motor” gets merged into Physical Therapy with “Gross Motor” in description

Proposed Future State – Services

PCG recommends a text box be added for future state of delivery, or a text box to include level of specificity required

- Skill area dropdown may also be an option

WA Golden Reference Site
STUDENTS / IEP INFORMATION / RELATED SERVICES

Molly Test
9991 | Test School | 01

Related Services ?	Num Sessions	Session Length	Location
-none-	per day	min	
-none-	per day	min	
Audiology	per day	min	
Mental Health Services	per day	min	
Nursing	per day	min	
Occupational Therapy	per day	min	
Physical Therapy	per day	min	
Speech-Language Therapy	per day	min	

any one type, you must update the database, then return to this page

Optional Statement of Service Delivery

Enter Below

SAVE

Areas Covered and Assessed for added specificity

PCG recommends utilizing the optional 'Areas Covered and Assessed' to assist with level of specificity when logging services delivered (or the required comment box)

Speech-Language Therapy Logging Wizard ▾ User: *Cathy Test*

Save All Group Logging View Calendar Back to Students

Test, Molly

Service Info Student/Plan Info

Service Speech-Language Therapy

Time Spent 1 sessions/bw of 30 min

Select Services [Click Here](#)

Test, Molly

New Log Entry

Service Date

(Required)

Service Times Start End

(Required)

Progress Report

(Required)

Service Type

Group Size

(Required)

Location

Areas Covered/Assessed

☐ Articulation

☐ Auditory Training

☐ Aural Rehab Following Cochlear Implant

☐ Consultation w/ Parent

☐ Feeding / Swallowing

☐ Initial Evaluation

☐ Oral Motor Dysfunction - Swallowing

☐ Phonological Awareness

☐ Processing

☐ Re-evaluation

☐ Rhythm/Fluency

☐ Speech Reading

☐ Vocal Quality

☐ Voice Therapy: Quality

☐ Auditory Processing

☐ Augmentative & Alternative Communication

☐ Aural Rehabilitation

☐ Disorder of Speech Flow

☐ Fluency / Stuttering

☐ Language Therapy

☐ Other

☐ Phonological Development

☐ Professional Responsibilities

☐ Receptive Language

☐ Semantic Language

☐ Syntax

☐ Vocal Quality and Resonance Pattern

☐ Voice Therapy: Resonance

☐ Auditory Processing (Discrimination & Memory)

☐ Augmentative Communication

☐ Communication

☐ Expressive Language

☐ Hearing Aid

☐ Oral Expression

☐ Phonological

☐ Pragmatic Language

☐ Rate / Rhythm

☐ Resonance Pattern

☐ Sound Production

☐ Teacher Consultation

☐ Voice Therapy

Proposed Future State - Users

Cleaner Users Page for provider service delivery provision selection and certification/licensure management

Service Certifications					
Special Ed Services					
Services:	Can Provide	Does Not Need Supervision		Supervisor	Certified
		CHECK ALL			Certifications
Speech and Language Therapy	☒	☒			Yes
					VIEW
Related Services					
Services:	Can Provide	Does Not Need Supervision		Supervisor	Certified
		CHECK ALL			Certifications
Audiology	☐				VIEW
Mental Health Services	☐				VIEW
Nursing	☐				VIEW
Occupational Therapy	☐				VIEW
Physical Therapy	☐				VIEW
Speech-Language Therapy	☒	☒			Yes
					VIEW

Option #2 – Simplify Services lists

Restore Services to simplified list from EasyTrac 2.0 structure

- **Pros**

- More flexibility for providers documenting services
 - Medicaid-reimbursable direct services listed under Related
 - Clearer options to select when prescribing and rendering services
- Certifications and licensure are found under these broad categories and only need to be managed once

- **Cons**

- Service documentation won't match exact IEP wording in year 1, but rather the broader categories. PCG believes this to be consistent with 2.0 Logging behavior and Medicaid requirements
- For students not appearing in the wizard, a workspace service would still be required to help recognize the service

- **Implications:** A workspace service may be needed to allow for immediate logging in the “simplified” names. The *next* IEP created would instead contain the simplified Service from the list.

Discussion slide

Consideration: Would a text box field at the time of IEP creation solve for the level of specificity needed? Would a simplified service selection list be helpful? Would 'Areas Covered and Assessed' assist with documentation of specific service delivery? What are your reporting needs?

How to Provide Advisory Input

Please enter one response in the meeting chat when prompted, using the following structure

WHICH OPTION YOU SUPPORT

Example: I support keeping individualized service names **OR** I support restoring the simplified list from 2.0

SUPPORT WITH CONDITIONS

Example: I generally support the direction.
[Please briefly name the concern, clarification, or condition to address.]

DO NOT SUPPORT EITHER AT THIS TIME

Example: I cannot support either direction because...
[Please briefly name the significant concern or unresolved issue preventing support.]

Your responses will help us document the group's recommendation, identify conditions or concerns, and determine what requires additional review

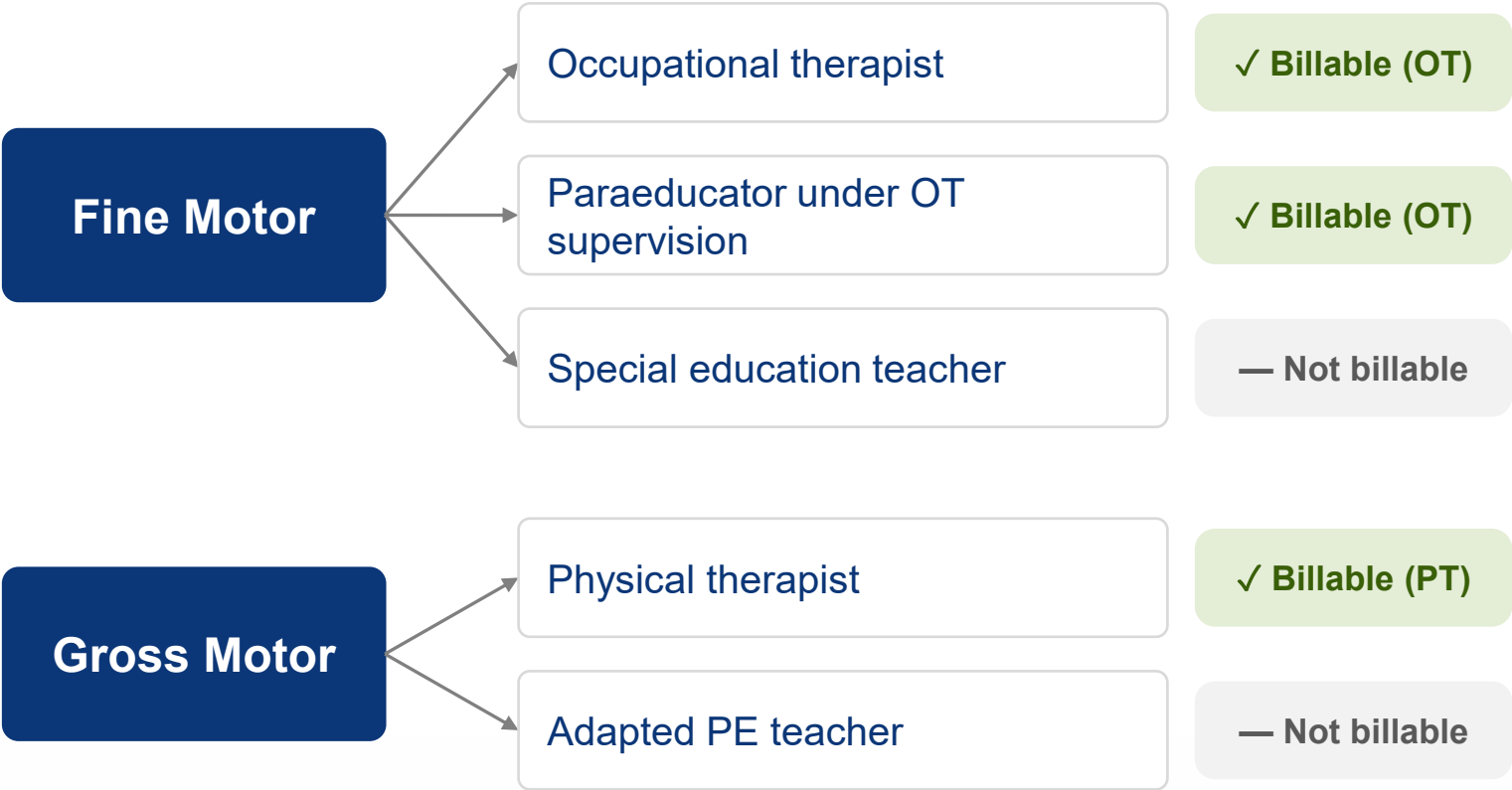




Solutions that Matter

One Challenge: A skill area is the focus, not the service

A skill area may be provided by a different providers



THE FIX

**Name the discipline (umbrella).
Keep the skill as the focus (specific).**

SERVICE

Occupational Therapy

CATEGORY

Special Education

FOCUS

Fine Motor



Clarification of Service Categories

PCG's understanding of various service categories as they specifically apply to Washington code and regulations

Special Education Services (Specially Designed Instruction) WAC 392-172A-01175; 34 CFR 300.39

Specially Designed Instruction (SDI) adapts the content, methodology, or delivery of instruction. It addresses the student's disability-related needs and ensures access to the general curriculum. It can be delivered in general or special education settings. In Washington, SDI also includes **speech-language pathology, occupational therapy, physical therapy, and audiology** when the student needs that therapy as instruction. These are the Medicaid-billable services under SDI.

Related Services WAC 392-172A-01155; 34 CFR 300.34

Related services are transportation and developmental, corrective, and other supportive services a student needs to benefit from specially designed instruction. Medicaid-billable services under related include **speech-language pathology, occupational therapy, physical therapy, audiology, mental health services, and nursing/health services.**

Supplementary Aids and Services (SAS) WAC 392-172A-01185; 34 CFR 300.42

These are aids, services, and other supports provided in education-related settings. Their purpose is to let students eligible for special education be educated with nondisabled peers to the maximum extent appropriate, consistent with Washington's Least Restrictive Environment (LRE) requirements. Medicaid-billable services under Supplementary are limited to **nursing/health services ONLY** when an RN or ARNP has delegated them to staff like a paraeducator and supervises the work