## **FINANCE**

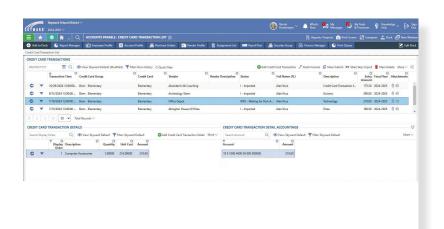




EASE THE BURDEN OF DATA ENTRY ON YOUR BUSINESS OFFICE STAFF BY CREATING AN ELECTRONIC WORKFLOW FOR YOUR DISTRICT'S CREDIT CARD PURCHASES.



- Check out credit cards to your users
- Import credit card transactions from your bank
- Attach receipts and code with the general ledger account number
- Route transactions through Approvals
- Directly integrate with Accounts
  Payable to pay your credit card bill



## YOUR CREDIT CARD PROCESS

Assign out credit cards to your employees or check them out when an employee needs to make a purchase. With Qmlativ's Credit Card Management system you can track who had the card and for what purchases. Route this information through Approvals for users to attach receipts and get transactions approved.

## **PAPERLESS PROCESS**

Move your credit card process online by importing transactions, where users can code with a general ledger account number and add receipts. These transactions will go through an electronic approval process before creating the Accounts Payable invoices that will make up the credit card payment.

## INTEGRATION FROM PURCHASING TO ACCOUNTS PAYABLE

Once your users have attached their receipts and the transactions have been approved, you can quickly create your invoice to pay the credit card bill. If the card was used to pay a purchase order, that can be reconciled to avoid double payment.