



ONLINE FORMS AND REGISTRATION

STREAMLINE DATA COLLECTION FROM STUDENTS, STAFF, AND EVEN REGISTRATION INFORMATION FROM GUARDIANS

- Make Online Forms available to administrative staff, teachers, activity leaders, students, or guardians
- Use district-defined steps to collect the specific information you need
- Designate requirements to ensure no half-completed forms are returned
- Use a form for guardians to complete for returning student registration in the new school year
- Mobile-App friendly

QUESTIONNAIRES, SURVEYS, SIGN UPS – COLLECT THE INFORMATION YOU NEED

Online forms can be set up by staff to collect information from guardians and students. These forms consist of district-defined steps that allow for verification of existing information, entry of new data, use of custom fields, use of HTML, and more. Create a form for teachers to fill out for a field trip request, staff to fill out a general questionnaire, students to sign up as volunteers for a school-sponsored event, guardians to request a report card/transcript, and so many other reasons.

ONLINE REGISTRATION FOR THE NEW SCHOOL YEAR

When students are returning to the district, a Returning-Student Registration Online Form can be made available for guardians to see and access within their Family Access portal. This is mobile-app friendly making it much easier for guardians to complete the required documentation. Each step of the Returning Registration Online Form can be previewed by the guardian, and any required fields or steps will need to be completed to submit the form, including updating any out-of-date information. A notification can be set up by the school to inform the guardian of the status of their registration form.

ON THE GO – MOBILE FRIENDLY

The good news is that Online Forms are available for review and completion through the Skyward mobile app. With greater accessibility to these forms, you can increase the opportunity for guardian and student participation and completion rates.