



OFFICE STAFF TASKS MADE EASIER WITH QMLATIV

Being part of the office staff means you're the go-to person for general inquiries, filing, and front-desk duties, all while serving as the crucial link between administration, staff, and families. Juggling multiple roles can be quite the balancing act, especially with the challenges that come along with the job. The need to keep track of records and maintain data confidentiality can be overwhelming. Add to that the complexity of multitasking as an administrative assistant, clerk, and nurse, depending on the size of the staff, and it's clear that your role is pivotal yet demanding.

In order to help professionals like you, Skyward has developed solutions in their Qmlativ® Education Management Suite to streamline your daily tasks and enhance efficiency.

BENEFITS OF THE QMLATIV SOLUTION:

Qmlativ solutions are built to help you manage your tasks with ease, with enhanced features to provide a more seamless experience:

ONLINE FORMS

- Use Online Forms to create and customize electronic forms, and select one of your recipients to preview and verify that the communication being released is exactly what you intended to send.
- Online Forms are accessible while using the Skyward mobile app.

FAMILY & STUDENT ACCESS

- Family and Student Access portals allow families to access student information anywhere, at any time.
- Family and Student Access features the Qmlativ tile-based dashboard to maximize ease-of-use.

GRADING

- Grades no longer require posting, but are live throughout the system until end-of-term.
- Grades become complete at the end of the grading period, enabling consistent viewing or reporting from any portal.

STUDENT ALERTS

- Alerts can be set up and displayed on student records throughout the system for instant access.
- Allows health office staff to create the critical alert and food service alert while entering a health condition for the student, and therefore reducing the multiple data entry points that were previously required.
- Require Acknowledgement setting can be set on an individual student's critical alert, only happening on the critical alerts you specify.



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BENEFITS OF THE QMLATIV SOLUTION (CONTINUED):

DATA ANALYSIS

- Qmlativ's framework allows for data to be easily monitored and analyzed from throughout the system.
- From most list screens, filters can be set to see just the records you need, and from those lists, live tiles and chart tiles can be added to your dashboard.
- These tiles display current values based on the data your staff is already maintaining.



DISCOVER THE QMLATIV DIFFERENCE

Learn more about what sets Qmlativ apart at

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