



## Cooperative Supported Skyward Software Products

### QMLATIV STUDENT PRODUCT LINE

<b>Account</b>	The Account module allows districts to specify the Account Codes into which Fee Management and Food Service payments are made.
<b>Activity</b>	The Activity module manages student activities, field trips, and awards. The module fully integrates with other modules such as Teacher Access, Attendance, Discipline, Fee Management, Grading, and Family Access. You can identify and locate students within the system through set criteria, and verify student eligibility to district staff for athletics, academics, or achieving a pride status.
<b>Assessment</b>	The Assessment area provides management of student tests and test scores.
<b>Attendance</b>	The Attendance module makes sure all students are accounted for and reports on any inconsistencies in district or students' records. The module integrates with Skyward Family Access, so parents receive immediate notification of a student's absence or tardiness. The reporting capabilities are robust and include the ability to send home attendance letters and update discipline records from non-attendance.
<b>Conference</b>	The Conference module allows districts to configure conference time slots that teachers or staff can manage through Teacher Access and that guardians can schedule through Family Access.
<b>Curriculum</b>	The Curriculum module is a central hub that connects courses from multiple school years and entities with Academic Standards, Graduation Requirements, Assessments, and Career Plans.
<b>Customization</b>	With the Customization module, it's easy to create new fields, screens, or modules to collect and record data based on your district's specific needs.

<b>Dashboard</b>	The Dashboard module allows each user to customize their Qmlativ home page with Live Tiles, Chart Tiles, and Widgets so that the information and features pertinent to them are right at their fingertips. System administrators can also facilitate the sharing of tiles and monitor them to ensure optimal performance.
<b>Demographics</b>	The Demographics module serves as the repository for all name records and related data such as gender, race and ethnicity, and contact information, whether they are a student, a guardian, a staff member, or an administrator.
<b>Discipline</b>	The Discipline module allows buildings to manage and report on incidents on both an individual and district-wide level. It allows for viewing discipline referrals electronically and eliminates extra paperwork for teachers. Through Family/Student Access, parents and students can view discipline offenses and actions in real time.
<b>District</b>	The District module organizes your district into the appropriate entities, school years, buildings, and rooms.
<b>Enrollment</b>	Student Entry and Withdrawal data and grade level progression are all housed within the Enrollment module. The optional New Student Enrollment feature also allows guardians to register their students for enrollment using an Online Form.
<b>Family</b>	<p>The Family module organizes the households that are associated with your school district, including the guardians and students within the household. It also links siblings that attend different schools within the district.</p> <p>With Family Access, Guardians can view student related information online, anytime, anywhere. It provides options to allow them to see assignments, attendance, discipline, food purchases, grades, graduation requirements, report cards, schedules, and test scores. Guardians can easily submit information to notify a school of absences, make credit card payments, enter an online application for Free and Reduced-Price Meals, verify and update state collected data, and email school personnel. Many schools use the online registration process to allow guardians to perform most of the steps to verify and update their student's registration and other required data for school online.</p>
<b>Federal Reporting</b>	The Federal Reporting module helps you extract and submit data for bi-annual Civil Rights Data Collection.

<b>Fee Management</b>	Fee Management provides tracking of student fees. Districts have the option to allow families to use convenient payment plans for their expenses. The Fee Management module updates to the General Ledger in Financial Management.
<b>Food Service</b>	The Food Service module improves meal and eligibility management efficiency. When used with Family Access, it can provide parents with the ability to enter online applications for Free and Reduced-Priced Meals and displays up-to-date information online for all purchases and account balances. It allows cash payment at the point of sale with onsite cash reconciliation and recording of items sold. The system also provides for oversight of Free and Reduced meal allocations, credit card payments for student or staff food service accounts, Income Verification, Direct Certification, and specialized reporting including the Monthly Claim for Reimbursement.
<b>Gradebook</b>	Gradebook was designed by teachers for teachers, with the user experience in mind. Features like quick scoring mode; customization of calculation methods, categories, weights, and grading scales; real time progress reports; traditional and Standards-based options; and full teacher control over visibility of assignments and grades, give educators the tools they need to support academic achievement in their classrooms.
<b>Grading</b>	Monitoring students' grading and transcripts is done with Grading Reporting/Transcripts. Custom reports, Report cards, Washington State Transcripts, as well as functions such as class rank and student GPA, are part of this module. Grading integrates with Gradebooks from Skyward, eliminating the need to import/export data.
<b>Graduation Requirements</b>	Develop custom graduation and career plans and be confident that each student is on track to meet their graduation requirements and beyond. Unique plans can be developed for each school or for an individual student. Students' progress may be compared against requirements for state, school, or individual student plans. Course information is automatically recorded for each student based on courses completed, in progress, or scheduled in the future. Optionally, Graduation Requirements data can be shared with students and families through Student/Family Access.

<b>Guidance</b>	Counseling staff can manage student visits to the guidance office and record times, purpose, outcomes, and notes for time spent with students.
<b>Health</b>	The Health module tracks all student-related health problems and vaccinations. The module provides options to track all student-related health information including office visits, vaccinations, medications, health conditions, and more. Student health information including Critical Alerts can be shared in Teacher Access and Gradebook. Optionally, Department of Health Standardized Health Codes can be imported.
<b>Message Center</b>	Message Center is the communications hub of Qmlativ. Teachers, staff, activity leaders, and administrators can compose and broadcast messages to individuals or groups of guardians and students, with an option for them to respond. Notifications can also be configured to alert guardians, students, or staff based on predetermined triggers such as Grading, Attendance, and Discipline events.
<b>Mobile</b>	The Skyward app, available through the iTunes and Google Play stores, provides on-the-go and real-time access to view and edit data in Administrative, Family, Student, and Teacher Access through a mobile device.
<b>MTSS</b>	<p>Skyward's MTSS (Multi-Tiered System of Supports) module identifies students in need of improvement toward graduation, gives you a comprehensive overview of all their educational history, and allows you to initiate and manage intervention actions in a team or teacher environment.</p> <p>Intervention plans are centrally managed and related to appropriate area and grade for easy lookup when addressing a student's need. Additionally, you can monitor the use of approved interventions to learn which ones are most effective or most commonly used.</p>

<b>Online Form</b>	The Online Form module allows the creation of an area where information can be added to a student's or family's record. Online Forms consist of building customized screens that can contain both user-defined fields and fields that currently exist in the database. Online Forms can be presented to teachers, guardians, and students in Teacher, Family, and Student Access for them to complete, and is the foundation for Online Registration and New Student Enrollment.
<b>Process Management</b>	Process Management is a module that provides the user with the ability to efficiently create, assign, and manage a series of tasks within a business process.
<b>Reporting</b>	The Reporting module consists of a robust report designer that facilitates creating ad hoc reports from all predefined and custom fields in the database. A user-friendly Data Miner is also available for simpler custom reports.
<b>Scheduling</b>	<p>Scheduling provides maintenance of current and future year class attributes and enrollment and keeps everyone informed of schedule changes through Family/Student Access and Teacher Access. Counselors, teachers, parents, and students can view schedules online, reducing the expense and inconvenience of paper reports and eliminating time delays in viewing current schedules. The function also includes the ability to track and log schedule changes.</p> <p>The Scheduling module also engages students and guardians with Online Request entry and Online Arena Scheduling as well as providing teacher tools such as Recommendations and administrative tools such as an automated student scheduler and the Scheduling Board. In addition, many utilities exist to aid in managing student requests and other scheduling activities.</p>
<b>Section 504</b>	The Section 504 module allows you to track Section 504 data including Evaluation and IAPs for students. The module integrates with CEDARS reporting.
<b>Security</b>	The Security module allows you to manage your staff, student, and guardian users and their access to the database. Through Security Groups and Roles, you can easily define specific access levels for specific screens, workflows, reports, and utilities, for specific users.

## **Special Education**

The Special Education feature provides the ability to store data for Special Education students and is fully compatible with Washington State Reports. It also features a bi-directional integration with PCG's IEP Online software.

The Special Education module goes beyond the Special Education feature and allows districts to track additional data that is not typically tracked for State Reporting.

## **Staff**

The Staff module houses information about the staff members working in your district and integrates with many other modules, including Conference, Gradebook, Health, and Scheduling.

## **State Reporting**

WSIPC has a dedicated team that is responsible for building, maintaining, and updating state reports. The State Reporting Team works closely with various state agencies (OSPI, DOH), developing and fostering relationships with associated state personnel. The team also works closely with the software vendor to ensure each state report meets the agency-defined requirements. WSIPC is able to offer timely responses to unanticipated state mandated changes.

The following Washington State reports are available:

### **CEDARS**

The Comprehensive Education Data and Research System (CEDARS) is a longitudinal data warehouse of educational data that includes all Files A – V. All OSPI validations are integrated into the software. Districts can run for prior years and the current year and send submissions to OSPI at any desired time and day. Districts can view and filter extracted data and validations for each file in a user-friendly format prior to submitting data to OSPI. WSIPC participates in OSPI's CEDARS Stakeholders Meetings.

### **SSID Export & Import**

A process to obtain OSPI's State Student Identifier Automated export process that allows for SIS submission to OSPI to obtain SSID(s). The process includes an automated import process that allows for SSID upload obtained from OSPI.

**P223**

An enrollment report that determines a district's apportionment funding based on the information generated from the Qmlativ Student Management Suite. The P-223 Monthly School District Enrollment Report consists of several reports, sub-reports, and options to create and transmit extract files to OSPI. Includes quick and easy reporting tools to export warnings, exceptions, and other enrollment breakdown totals, as well as hyperlinked totals to view students that comprise a specific count. Validations are integrated into the software.

**P223H**

A Special Education Monthly Enrollment Report that determines the number of students who meet the requirements for special education funding. The P-223H Monthly School District Enrollment Report consists of several reports, sub-reports, and options to create and transmit extract files to OSPI. Includes quick and easy reporting tools to export exceptions as well as hyperlinked totals to view students that comprise a specific count. Validations are integrated into the software.

**WA State Standardized Transcript**

As defined and authorized by WAC 392-415, WSIPC provides a standardized transcript that can be generated for an individual or a range of students. You can include an electronic signature. Local district requirements can be easily added to the Additional District Requirements section of the transcript.

**WA Department of Health Student Directory**

This feature allows districts to generate and transmit a student roster for the WA DOH Immunization Information System (IIS) for tracking vaccination data and determining compliance.

### **Assessment of District Student Health Services**

This report includes data for OSPI and Educational Service Districts (ESDs) to understand and plan for health services in schools, the incidence of complex health issues in schools, and related trends and needs. WSIPC provides a report that complies with Section 3 – Student Health and Related Staffing Needs. Includes the ability to view and filter extracted data and validations. Includes quick and easy reporting tools to export Student detail, Student Chronic Conditions, and errors, as well as hyperlinked totals to view students that comprise a specific headcount, level, and health condition. WSIPC works with the School Nurse Corp to determine annual changes.

### **Truancy Petition Claim**

This report is used to file claims for funding to offset costs incurred for petitions filed with juvenile court(s) because of student truancy. WSIPC report allows for a preliminary and a final claim submission.

### **Food Service Reporting**

See the Food Service section.

### **OSPI High School Student Directory**

This feature allows districts to comply with legislative requirements to share high school student and guardian directory information with OSPI for the purpose of informing students of postsecondary educational and financial aid opportunities available in the state.

## **Student**

The Student module houses information about the students currently and previously enrolled in the schools within the school district and integrates with all other modules.

With Student Access, students have a personal access point to their data and important information. Students can view information online, anytime, anywhere, including assignments, attendance, discipline, food purchases, grades, graduation requirements, report cards, schedule, and test scores. Students may enter scheduling requests online, engage in Online Arena Scheduling, and communicate with teachers via email.

## **System**

Designed for system administrators, the System module allows you to configure your database and monitor usage, performance, and system status so you can address anomalies with ease.

**Teacher Access**

Teacher Access is the portal designed to enhance teacher, advisor and administrator access to student information. Features include advisor and activity management, administrative tracking tools, attendance updates, discipline referrals, gradebooks, message center, and scheduling and management of parent-teacher conferences.

**Transportation**

Busing keeps track of students' bus routes, stops, and transportation categories, as well as providing reports that give school and district staff real-time data on bus ridership and miles transported.

**Year End**

Year End is a series of processes that is run throughout the School Year to close out the current year and open the next one.