



IEP Online Program Management Specialist/Systems Analyst

WSIPC – Reference # 20240802

Resume review will begin on August 13, 2024

Starting Salary Range \$86,729 - \$113,593

Number of Positions Needed: 1

The salary is dependent on experience and qualifications

Why WSIPC? At WSIPC We Take Pride in Nurturing a Culture Where...

We are a team – We care about the growth and development of our people and the Cooperative.

We pursue excellence – We are continuously learning, and striving to improve our skills, services and culture.

We are passionate and creative – We are inspired by our Cooperative members to innovate and develop solutions that best fit their needs.

We are accountable and supportive – We take responsibility for our decisions and collaborate to ensure the best outcomes.

We communicate honestly – We work in a transparent, open, and trust-based environment.

We have serious fun – We take the time to enjoy ourselves, because hard work and innovation are fueled by a good work-life balance and a lot of personality.

We serve our community, and we *are* our community – We are part of the community we serve, and we are invested in its success.

About the Reporting Services Department

The Reporting Services Department plays a pivotal role at WSIPC. Personnel strategically plan, document, and deliver reporting requirements aligned with enterprise goals, state requirements and customer needs, ensuring data accuracy, reliability, and security. The department is comprised of a dedicated team of analysts and specialists who develop comprehensive reports, dashboards, and visualizations that meet the needs of stakeholders. Through rigorous quality assurance and compliance with regulatory and state standards, we maintain data integrity and foster collaboration across departments and with external partners. Continuously improving our processes and technologies, we drive efficiency and provide actionable insights that support informed decision-making.

About the Position

The IEP Online Program Management Specialist/Systems Analyst plays a crucial role in facilitating seamless communication and collaboration between districts, vendors, and regulatory bodies within Washington state. You oversee the management of IOL enhancements, ensuring alignment with district needs and budgetary requirements. By coordinating with vendors and stakeholders, you manage the implementation and testing of software changes and enhancements, providing tiered support to districts using Skyward/IOL interfaces. Additionally, you are responsible for coordinating new district IOL setups, including data integrity imports, to ensure operational readiness. The role extends to documenting software enhancements and regulatory updates, preparing release notes, and training materials, and conducting software testing to maintain high standards of functionality and compliance. Through these efforts, you contribute to the efficient delivery and maintenance of critical software systems essential for educational service delivery.

Our ideal candidate is highly self-motivated with superior attention to detail and meets or exceeds the qualifications listed below.

Ideal Candidate Traits and Qualifications

- Experience migrating data from Progress-based platform to SQL-based platform, including testing, and communicating with stakeholders involved.
- Experience with third-party vendor management and partnerships.
- Understanding of performance under service level agreements, and expectations surrounding mission critical problem resolution
- Knowledge of relational database and operating systems
- Experience interviewing end-users for insight on their needs of functionality, interface, problems and/or usability
- Experience developing technical specifications
- Experience developing and executing test cases and plans

Employment Benefits

This is a full-time position. WSIPC provides a comprehensive benefits package including but not limited to thirteen holidays, medical, dental, vision, paid vacation ranging from 12-22 days per year and up to 8 hours of paid sick leave per month. We are part of DRS for a pension program. We have a hybrid work model and some remote working options. Visit www.wsipc.org for a full list of benefit offerings.

Apply Now!

What a great place to work! Apply now by submitting your resume to employment@wsipc.org
WSIPC is an EOE.