



2121 W. Casino Road | P: 425.349.6600
Everett, WA 98204-1472 | F: 425.349.6601
www.wsipc.org

K-12 Software Business Analyst – Finance Suite

WSIPC – Reference # 20240403

Start Date – As soon as possible

Resume Review will begin April 26

Starting Salary Range - \$72,000 - \$88,000

The salary is dependent on experience and qualifications

Candidate must reside in Washington State or be willing to relocate to Washington State.

Why WSIPC? At WSIPC We Take Pride in Nurturing a Culture Where...

We are a team – We care about the growth and development of our people and the Cooperative.

We pursue excellence – We are continuously learning and striving to improve our skills, culture, and the services we provide.

We are passionate and creative – We are inspired by our Cooperative members to innovate and develop solutions that best fit their needs.

We are accountable and supportive – We take responsibility for our decisions and collaborate to ensure the best outcomes.

We communicate honestly – We work in a transparent, open, and trust-based environment.

We serve our community, and we *are* our community – We are part of the community we serve, and we are invested in its success.

About the Product Support and Services Department

WSIPC Product Support & Services is passionate about service. Our client's success is our focus. While there is uniqueness to each of our product line teams, the goal of the department remains the same, which is to serve and support our clients while meeting WSIPC's Vision - to be the exception in service. The Product Support & Services Department is comprised of open-minded leaders who welcome everyone's ideas and suggestions, fostering innovation and prioritizing change. We are good listeners, reliable, open to feedback, strive for continued development and value opportunities to build workplace relationships.

About the Position

WSIPC is seeking a support and training development professional who is passionate about serving others. In this position, the candidate will be working primarily with WSIPC's suite of Financial Management applications. Travel in or out-of-state and some overnight travel is required. The ideal candidate for this position should exemplify the traits and qualifications listed below.

Ideal Candidate Qualifications

- A service mindset is a paramount trait in caring for our customers and each other.
- Superb analytical ability to research, investigate, analyze, reconcile, and evaluate data.
- A self-starter who is: inquisitive, resourceful, a critical thinker and detail oriented.



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- Excellent interpersonal skills: active listening, situational awareness, engaged, accountable, persuasive, encouraging, and diplomatic with conflict resolution skills.
- Ability to clearly articulate ideas and processes to both technical and non-technical audiences.
- Ability to effectively manage, prioritize and execute tasks in a high pressure, deadline driven environment and adaptable to changing priorities and needs.
- Ability to develop quality, professional training courses using various formats and delivering to various audiences.
- Familiarity with performance under service level agreements and expectations surrounding critical issue resolution.
- While familiarity with K-12 business operations and accounting principles is a benefit, a customer service focused mindset is a paramount trait in caring for our customers and succeeding in this position.
- College diploma or university degree in an appropriate discipline and/or equivalent work experience.

Employment Benefits

This is a full-time position. WSIPC provides a comprehensive benefits package including but not limited to thirteen holidays, medical, dental, vision, paid vacation ranging from 12-22 days per year and up to 8 hours of paid sick leave per month. We are part of DRS for a pension program. Visit www.wsipc.org for a full list of benefit offerings.

Apply Now!

What a great place to work! Apply now by emailing your resume to employment@wsipc.org
Willing to relocate to the State of Washington? Candidate must reside in Washington State.
WSIPC is an EOE.