



## **K-12 Software Business Analyst – Student**

**WSIPC – Reference # 20240201**

**Resume review will begin on February 12, 2024**

**Starting Salary Range \$72,000 - \$88,000**

The salary is dependent on experience and qualifications

***Candidate must reside in Washington State or be willing to relocate to Washington State.***

### **Why WSIPC? At WSIPC We Take Pride in Nurturing a Culture Where...**

**We are a team** – We care about the growth and development of our people and the Cooperative.

**We pursue excellence** – We are continuously learning, and striving to improve our skills, services and culture.

**We are passionate and creative** – We are inspired by our Cooperative members to innovate and develop solutions that best fit their needs.

**We are accountable and supportive** – We take responsibility for our decisions and collaborate to ensure the best outcomes.

**We communicate honestly** – We work in a transparent, open, and trust-based environment.

**We have serious fun** – We take the time to enjoy ourselves, because hard work and innovation are fueled by a good work-life balance and a lot of personality.

**We serve our community and we are our community** – We are part of the community we serve and we are invested in its success.

### **About the Product Support & Services Department**

WSIPC Product Support & Services is passionate about service. Our client's success is our focus. While there is uniqueness to each of the three support teams, the goal of the department remains the same, which is to serve and support our clients while meeting WSIPC's Vision - to be the exception in service. The Product Support & Services team is comprised of open-minded leaders who welcome everyone's ideas and suggestions, fostering innovation and prioritizing change. We are good listeners, reliable, open to feedback, strive for continued development, and value opportunities to build workplace relationships.

### **About the Position**

We are seeking a dynamic and team-oriented professional who is passionate about serving others in K-12 education technology through support, training, and consulting services. In this position, the candidate will be working primarily on WSIPC's suite of Student Management software platforms with the Cooperative's vast network of public, tribal, charter, and private schools and Educational Service Centers in Washington. The ideal candidate for this position should exemplify the traits and qualifications listed below.

### **Ideal Candidate Traits & Qualifications**

- Broad experience in student management software suites and familiarity with K-12 school operations
- Superb ability to research, investigate, analyze, reconcile, and evaluate data to solve problems
- An instinctual service mindset
- A spirit of curiosity and a growth mindset: self-motivated, inquisitive, resourceful, a critical thinker, and detail-oriented
- Technological savviness: possesses software and hardware fluency and embraces new technology

- Excellent interpersonal skills: collaborative, accountable, persuasive, encouraging, with the ability to diplomatically handle and resolve conflicts
- Ability to develop and deliver quality presentations and to clearly articulate ideas and concepts to a variety of technical and non-technical audiences
- Adaptability to changing priorities and needs, with the ability to effectively manage and execute tasks in a high pressure, deadline-driven environment
- Familiarity with performance under service level agreements and expectations surrounding mission critical issue resolution

### **Employment Benefits**

This is a full-time position. WSIPC provides a comprehensive benefits package including but not limited to thirteen holidays, medical, dental, vision, paid vacation and paid sick leave. We have a hybrid work model and some remote working options. Visit [www.wsipc.org](http://www.wsipc.org) for a full list of benefit offerings.

### **Apply Now!**

What a great place to work! Apply now by submitting your resume to [employment@wsipc.org](mailto:employment@wsipc.org)  
Willing to relocate to the State of Washington? Candidate must reside in Washington State.  
WSIPC is an EOE.