



W S I P C

Inspired by education. Empowered by technology.

BOARD OF DIRECTORS REGULAR MEETING

Monday, May 8, 2023 ♦ 12:00 P.M. – 2:00 P.M.

**PSESD – Nisqually
800 Oakesdale Ave SW – Renton, WA 98057**

Zoom Login Information

Event Link: <https://zoom.us/j/4342513428>

Audio Only: 1 253 215 8782 Meeting ID: 434 251 3428

AGENDA

- 1. Roll Call/Call to Order**
- 2. Adopt Agenda**
- 3. Consent Agenda (enclosed)**
 - A. Minutes of the March 13, 2023 Regular Meeting
 - B. March & April 2023 Disbursements: Vouchers, Payroll & Related Warrants
 - C. Employment Status & Payroll Changes
 - D. Out of State Travel: Executive Director
 - E. WSIPC 2023-24 Official Calendar (Designated Holidays)
 - F. 22-23 AESD Network Disbursement
- 4. May Reporting Items (to be discussed)**
 - A. Other Reports
 1. Management Reports (enclosed)
 - B. Strategic Planning
 1. Keep Products Relevant
 - a. Qmlativ Update (Shellie Rowe)
 - b. HSB (Marty Daybell)
 - c. Archie (Jeff Simons)
 2. Quality Support & Services
 - a. Steering Committee (See Item 5)
 - b. WASWUG Update (Karen Austin)
 3. Growth & Revenue
 - a. Seattle RFP (Karen Austin)
 - C. Policy & Governance
 1. WSIPC Risk Management Policy: 3485 – Secure Software Development (See Item 5)
 2. WSIPC Personnel Policy Update: 4540 – WSIPC Tax Sheltered Annuities (See Item 5)
 3. WSIPC 2023-24 Board Meeting Schedule
- 5. Action Items**
 - A. WSIPC Risk Management Policy: 3485 – Secure Software Development
 - B. WSIPC Personnel Policy Update: 4540 - WSIPC Tax Sheltered Annuities
 - C. Executive Director Contract Revision
 - D. Special Consultant to the Executive Director Contract
 - E. Elect 2023-24 Chair and Vice Chair
 - F. Steering Committee

Theory in Action

If we develop strong **Communication & Culture (C)** among our WSIPC leadership network, we will improve and sustain a foundation of **Trust & Truth (T)** within our organization, which will maximize the conditions for **Ideation & Innovation (I)**; resulting in exceptional service and a comprehensive, relevant, and fiscally responsible suite of technology services, so our partners may focus on their education mission.

Meeting De-brief: Take-away Items

6. Calendar & Meeting Schedule

A. Next Meeting: June 12, 2023 from 2:30 P.M – 4:30 P.M. at PSESD

7. Adjournment

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