



WSIPC

Inspired by education. Empowered by technology.

BOARD OF DIRECTORS REGULAR MEETING

Wednesday, February 17, 2021 ♦ 9:00 A.M. – 11:00 A.M.

ZOOM Meeting

ZOOM Locations

Auburn SD – ESD 105 – ESD 112 – ESD 113 – ESD 123 – NCESD 171

NEWESD 101 – NWESD 189 – OESD 114 – OSPI – PSESD 121 – College Place SD – WSIPC (Primary)

Event Link: <https://zoom.us/j/4342513428>

Audio Only: 1 253 215 8782 Meeting ID: 434 251 3428

AGENDA

1. **Roll Call/Call to Order**
2. **Adopt Agenda**
3. **Consent Agenda (enclosed)**
 - A. Minutes of the January 7, 2021 Regular Meeting
 - B. January 2021 Disbursements: Vouchers, Payroll & Related Warrants
 - C. Employment Status & Payroll Changes
4. **February Reporting Items (to be discussed)**
 - A. Other Reports
 1. Management Reports (enclosed)
 2. Budget Discussion – Prior to Action
 3. Dropbox (Jennifer Denney)
 - B. Strategic Planning
 1. Keep Products Relevant
 - a) Qmlativ Update
 1. DMT Update (Carrie Retzer)
 2. Product Update (Shellie Rowe)
 - b) WSIPC System Vulnerabilities Test
 2. Quality Support & Services
 - a) Custom Reports (Ann Panozzo)
 - b) High School and Beyond for Qmlativ (Ann Panozzo)
 - c) Qualtrics Lessons Learned (Board Discussion)
 3. Growth & Revenue
 - a) Mukilteo Request for District ISC Status (Marty Daybell)
 - C. Policy & Governance
 1. Risk Management Policies: WSIPC Network Monitoring, WSIPC Physical Security, WSIPC Electronic Signature, and WSIPC Electronic Funds Transfer (See Item 5)
 2. Risk Management Policies: WSIPC Remote Access, WSIPC Third Party Security Management, and WSIPC Patch Management – First Read
5. **Action Items**
 - A. WSIPC 2021-22 Budget
 - B. Risk Management Policies: WSIPC Network Monitoring, WSIPC Physical Security, WSIPC Electronic Signature, and WSIPC Electronic Funds Transfer

Theory in Action

If we develop strong **Communication & Culture (C)** among our WSIPC leadership network, we will improve and sustain a foundation of **Trust & Truth (T)** within our organization, which will maximize the conditions for **Ideation & Innovation (I)**; resulting in exceptional service and a comprehensive, relevant, and fiscally responsible suite of technology services, so our partners may focus on their education mission.

C. Mukilteo Request for District ISC Status

6. Meeting De-brief: Take-away Items

7. Calendar & Meeting Schedule

A. Next Meeting: April 6, 2021 from 2:00 P.M – 4:00 P.M. via ZOOM

8. Adjournment

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