



WSIPC

*Inspired by education. Empowered by technology.*

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## BOARD OF DIRECTORS REGULAR MEETING

Wednesday, October 28, 2020 ♦ 9:00 A.M. – 12:00 P.M.

### ZOOM Meeting

### ZOOM Locations

Auburn SD – ESD 105 – ESD 112 – ESD 113 – ESD 123 – NCESD 171

NEWESD 101 – NWESD 189 – OESD 114 – OSPI – PSESD 121 – College Place SD – WSIPC (Primary)

Event Link: <https://zoom.us/j/4342513428>

Audio Only: 1 253 215 8782 Meeting ID: 434 251 3428

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## AGENDA

1. **Roll Call/Call to Order**
2. **Adopt Agenda**
3. **Consent Agenda (enclosed)**
  - A. Minutes of the September 23, 2020 Regular Meeting
  - B. September 2020 Disbursements: Vouchers, Payroll & Related Warrants
  - C. Employment Status & Payroll Changes
4. **October Reporting Items (to be discussed)**
  - A. Other Reports
    1. Management Reports (enclosed)
    2. Budget Update (Nancy Walsh)
    3. Regional Report Out
  - B. Strategic Planning
    1. Keep Products Relevant
      - a) Qmlativ Update
        1. DMT Update (Carrie Retzer)
        2. Product Update (Shellie Rowe)
      - b) Qualtrics Update
    2. Quality Support & Services
      - a) Vendor Integrations (Jeff Simons)
      - b) CCSSO Data Request (Marty Daybell)
    3. Growth & Revenue
      - a) Vendor Security Incident (Marty Daybell)
  - C. Evaluation & Feedback
    1. Suggested Process Change
  - D. Policy & Governance
    1. Executive Director Travel
    2. Risk Management Polices: WSIPC Backup Management and WSIPC Encryption Key Management (See Item 5)
    3. Risk Management Polices: WSIPC Change Management and WSIPC Network Architecture – First Read
5. **Action Items**
  - A. Risk Management Policies: WSIPC Backup Management and WSIPC Encryption Key Management

### Theory in Action

If we develop strong **Communication & Culture (C)** among our WSIPC leadership network, we will improve and sustain a foundation of **Trust & Truth (T)** within our organization, which will maximize the conditions for **Ideation & Innovation (I)**; resulting in exceptional service and a comprehensive, relevant, and fiscally responsible suite of technology services, so our partners may focus on their education mission.

**6. Meeting De-brief: Take-away Items**

**7. Calendar & Meeting Schedule**

A. Next Meeting: December 9, 2020 from 9:00 A.M – 11:00 A.M. via ZOOM

**8. Adjournment**

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