



WSIPC

Inspired by education. Empowered by technology.

BOARD OF DIRECTORS REGULAR MEETING

Wednesday, September 23, 2020 ♦ 9:00 A.M. – 11:00 A.M.

ZOOM Meeting

ZOOM Locations

Auburn SD – ESD 105 – ESD 112 – ESD 113 – ESD 123 – NCESD 171

NEWESD 101 – NWESD 189 – OESD 114 – OSPI – PSESD 121 – Reardan-Edwall SD – WSIPC (Primary)

Event Link: <https://zoom.us/j/4342513428>

Audio Only: 1 253 215 8782 Meeting ID: 434 251 3428

AGENDA

1. **Roll Call/Call to Order**
2. **Adopt Agenda**
3. **Consent Agenda (enclosed)**
 - A. Minutes of the May 27, 2020 Regular Meeting
 - B. Minutes of the July 29, 2020 Special Meeting
 - C. Minutes of the August 17, 2020 Special Meeting
 - D. May, June, July, August 2020 Disbursements: Vouchers, Payroll & Related Warrants
 - E. Employment Status & Payroll Changes
4. **September Reporting Items (to be discussed)**
 - A. Other Reports
 1. Management Reports (enclosed)
 2. Budget Update
 - B. Strategic Planning
 1. Keep Products Relevant
 - a) Qmlativ Update
 1. DMT Update (Carrie Retzer)
 2. Product Update (Shellie Rowe)
 - i. Qmlativ Priorities
 - b) Qualtrics Update
 2. Quality Support & Services
 - a) New CEDARS Data Collection
 - b) State and Federal Reports (COVID-19) (Ann Panozzo)
 - c) Request for Public Data (Marty Daybell)
 3. Growth & Revenue
 - a) RFP
 - b) PCG - BTA
 - C. Evaluation & Feedback
 1. Effectiveness of Board Communication
 2. Lessons Learned (COVID 19)
 - D. Policy & Governance
 1. Ad Hoc Replacement
 2. Executive Director Travel
 3. Risk Management Policies: WSIPC Access Control and WSIPC Anti-Virus Security

Theory in Action

If we develop strong **Communication & Culture (C)** among our WSIPC leadership network, we will improve and sustain a foundation of **Trust & Truth (T)** within our organization, which will maximize the conditions for **Ideation & Innovation (I)**; resulting in exceptional service and a comprehensive, relevant, and fiscally responsible suite of technology services, so our partners may focus on their education mission.

(See Item 5)

4. Risk Management Polices: WSIPC Backup Management and WSIPC Encryption Key Management – First Read

5. Action Items

- A. Risk Management Policies: WSIPC Access Control and WSIPC Anti-Virus Security

Meeting De-brief: Take-away Items

6. Calendar & Meeting Schedule

- A. Next Meeting: October 28, 2020 from 9:00 A.M – 12:00 P.M. via ZOOM

7. Adjournment

Theory in Action

If we develop strong **Communication & Culture (C)** among our WSIPC leadership network, we will improve and sustain a foundation of **Trust & Truth (T)** within our organization, which will maximize the conditions for **Ideation & Innovation (I)**; resulting in exceptional service and a comprehensive, relevant, and fiscally responsible suite of technology services, so our partners may focus on their education mission.