



W S I P C

*Inspired by education. Empowered by technology.*

---

## **BOARD OF DIRECTORS REGULAR MEETING**

**Wednesday, May 27, 2020 ♦ 10:15 A.M. – 12:00 P.M.**

**ZOOM Meeting**

**ZOOM Locations**

**Auburn SD – ESD 105 – ESD 112 – ESD 113 – ESD 123 – NCESD 171**

**NEWESD 101 – NWESD 189 – OESD 114 – OSPI – PSESD 121 – Reardan-Edwall SD – WSIPC (Primary)**

**Event Link: <https://zoom.us/j/4342513428>**

**Audio Only: 1 253 215 8782 Meeting ID: 434 251 3428**

---

### **AGENDA**

#### **1. Roll Call/Call to Order**

#### **2. Adopt Agenda**

#### **3. Consent Agenda (enclosed)**

- A. Minutes of the April 16, 2020 Regular Meeting
- B. April 2020 Disbursements: Vouchers, Payroll & Related Warrants
- C. Employment Status & Payroll Changes
- D. Out of State Travel: Executive Director
- E. WSIPC 2020-21 Official Calendar (Designated Holidays)

#### **4. May Reporting Items (to be discussed)**

- A. Other Reports
  - 1. Management Reports (enclosed)
- B. Strategic Planning
  - 1. Keep Products Relevant
    - a) Qmlativ Update
      - 1. DMT Update (Carrie Retzer)
      - 2. Product Update (Shellie Rowe)
    - b) Qmlativ Priorities
    - c) SHB 1599 (Steve Young)
  - 2. Quality Support & Services
    - a) WSIPC Online Trainings
  - 3. Growth & Revenue
    - a) Microsoft School Agreement
- C. Evaluation & Feedback
  - 1. Executive Director Evaluation (See Item 5)
- D. Policy & Governance
  - 1. Elect 2020-21 Chair and Vice Chair (See Item 6)
  - 2. Risk Management Policy: WSIPC Mobile Device and WSIPC Secure Software Development (See Item 6)
  - 3. Risk Management Policy: WSIPC Access Control Policy – First Read
  - 4. Risk Management Policy: WSIPC Anti-Virus Security Policy – First Read

#### **5. Executive Session (to review the performance of a public employee)**

**Theory in Action**

If we develop strong **Communication & Culture (C)** among our WSIPC leadership network, we will improve and sustain a foundation of **Trust & Truth (T)** within our organization, which will maximize the conditions for **Ideation & Innovation (I)**; resulting in exceptional service and a comprehensive, relevant, and fiscally responsible suite of technology services, so our partners may focus on their education mission.

## 6. Action Items

- A. Elect 2020-21 Chair and Vice Chair
- B. 2020-21 Agenda Calendar (enclosed)
- C. Adopt 2020-21 Meeting Schedule (enclosed)
- D. Risk Management Policies: WSIPC Mobile Device & WSIPC Secure Software Development

## Meeting De-brief: Take-away Items

### 7. Calendar & Meeting Schedule

- A. Next Meeting: September 23, 2020 from 9:00 A.M – 11:00 A.M. via ZOOM

### 8. Adjournment

#### Theory in Action

If we develop strong **Communication & Culture (C)** among our WSIPC leadership network, we will improve and sustain a foundation of **Trust & Truth (T)** within our organization, which will maximize the conditions for **Ideation & Innovation (I)**; resulting in exceptional service and a comprehensive, relevant, and fiscally responsible suite of technology services, so our partners may focus on their education mission.