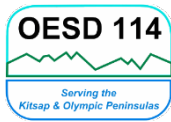


DATA & TECHNOLOGY SERVICES DIRECTOR



About Olympic ESD

Olympic Educational Service District 114 (OESD) is one of nine regional educational agencies serving school districts, tribal compact schools, and state-approved private schools in Washington State. We support and deliver educational services to school districts in Kitsap, Jefferson and Clallam Counties.

Mission

Be an essential partner in public education so that we advance student achievement and learning for all.

Vision

Become increasingly indispensable to the school districts and the educational partners we serve.

OESD is seeking a Data & Technology Services Director to manage and supervise Data Processing, Network Services and Educational Technology operations including internal technical support.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Bachelor's Degree in related field; Masters preferred. Appropriate experience may be substituted.
- Valid driver's license, auto insurance and reliable transportation.
- Five years' experience in an electronic data processing environment, preferably in a school district or ESD. Skyward experience a plus.
- Experience in building and fostering partnerships including participation, facilitation, and negotiation of programs and services for technology users.
- Experience creating new business opportunities, developing, and promoting new products and services, and creating value-added services.
- Experience with implementing complex projects, managing teams and projects in multiple technological and business environments.
- Experience supervising staff.

KNOWLEDGE, SKILLS, ABILITIES

- Must have strong project management skills.
- Must possess outstanding conceptual and visionary skills.
- Demonstrated ability to communicate effectively, both verbal and written.
- Strong human relations and interpersonal skills demonstrated through the ability to build trusting, collaborative relationships.
- Must possess a broad knowledge of existing and emerging application of software technologies.
- Technical knowledge of network communications applications and operations, equipment, data circuits, operating policies, procedures, protocols and problem resolution preferred.
- Ability to apply thinking, analytical and problem-solving skills, collaboration and persuasion, and provide creative solutions and achieve results.
- Must have an orientation towards clients and customer service.
- Must have ability to work independently and manage multiple projects with the ability to plan, organize, direct and evaluate many programs simultaneously.
- Must have strong budgeting and financial management skills and the ability to work effectively within budget in an often difficult-to-predict funding arena (e.g. local, state, federal sources).

- Ability to forecast and/or see potential cooperative/service ideas and to develop, test, and bring them to fruition in a highly competitive and changing market.
- Ability to work flexible days and hours and ability to travel.

RESPONSIBILITIES

- Provide oversight of multiple programs and services involving various funding sources, revenue and expenditure accounts. Prepare and assist with budget development and administration.
- Coordinate services and assist school districts regarding implementation and best practices in educational information systems deployment ensuring compliance with local, state and federal regulatory requirements.
- Serve as liaison to the Washington School Information Systems Services (WSIPC).
- Assure appropriate assistance and/or training to member districts in accordance with established guidelines.
- Provide strategic and tactical leadership in the planning, development, and implementation of long-term and short-term technology initiatives ensuring that IT systems and support align with core agency or client district functions.
- Oversee coordination of technology support activities across all OESD programs.
- Manage department employees (e.g., hire, train, supervise, evaluate, provide professional development opportunities, etc.) to maintain staffing levels, enhance productivity and ensure that program outcomes are achieved.
- Oversee the installation and maintenance of communications and computer equipment and software; system security (authorization, access, passwords, etc.).
- Anticipate new technology solutions and oversee facilitating processes to explore feasibility for K-12 application.
- Support other administrators in collaborating on achievement of department, program and organizational goals.
- Assist in the development of policies and procedures relating to the acquisition and implementation of technology-based solutions (e.g. computers, networking, software, peripherals, etc.) to ensure new programs/services are provided within established timeframes in conformance with all related requirements.
- Other duties as assigned.

CONTRACT DAYS/HOURS & SALARY

- 260 8-hr days. \$110,762 – 119,882

BENEFITS

- Vacation, Sick and Personal Leave
- 12 Paid Holidays
- Medical, Dental, Vision, Life Insurance
- Voluntary insurance programs
- Professional development
- WA State retirement plans
- Deferred compensation plan

Apply at: <https://www.oesd114.org/>