

WSIPC RFP 17-03

Addendum 1

March 23, 2017

The following corrections, questions, and clarifications are provided concerning WSIPC RFP 17-03 Online Payment Solutions. Paraphrasing of the relevant questions posed to the WSIPC RFP Coordinator have been included as appropriate.

QUESTIONS AND CLARIFICATIONS:

Q1.1 Does WSIPC have any transactional information to offer?

A1.1 *No.*

Q1.2 Approximately how many credit card payments are anticipated monthly?

A1.2 *N/A.*

Q1.3 What would be an average transaction size?

A1.3 *N/A.*

Q1.4 What are the payments for? (Lunches, books, registration fees, etc.)

A1.4 *Every school's use could be unique.*

Q1.5 Does WSIPC wish to accept electronic check payments online?

A1.5 *N/A*

Q1.6 Is WSIPC interested in Point of Sale payments over the counter.

A1.6 *This would be of interest to schools that would be using the contract.*

Q1.7 Is WSIPC considering that the credit card fees be passed onto the payer in the form of a convenience fee? Or are schools absorbing the processing costs of the credit card fees?

A1.7 *This is not WSIPC's decision and would be addressed with each customer/district.*

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Q1.8 “A good portion of the language within the RFP is related to hardware, software and purchasing, but Exhibit B of the RFP lists requirements largely of a credit card processor and a portal for payments to be made (“parents can pay all of their children’s fees at once”; reporting, refunds, PCI compliance, end-user interface, etc.). Can you clarify or otherwise confirm that you are looking for online payment processing solutions and/or is this a significant part of it?

A1.8 WSIPC is looking for online payment processing solutions. Exhibit B provides amplifying information that school districts can use to assist in their product selection.

Q1.9 Will finalist be allowed to demonstrate proposed solution? If so, when?

A1.9 The evaluation committee does not review live demonstrations during the proposal evaluation.

Q1.10 Whether companies from Outside USA (i.e. Canada or India) can apply for this RFP?

A1.10 We are only accepting proposals from companies headquartered in the USA.

Q1.11 Whether we need to come over there for meetings?

A1.11 No.

Q1.12 Can we perform the tasks (related to RFP) outside USA?

A1.12 See answer to question 1.10

Q1.13 Can we submit proposals via email?

A1.13 No. Proposal submission requirements are outlined in Section 1.1. of RFP 17-03.

1.1 Contact and Delivery

*Any party interested in responding must send a Letter of Interest in writing to the Proposal Coordinator. Sealed Proposals must be received by **March 31, 2017 at 3:00 PM (PST)**.*

Proposals received after this time will be returned unopened. The sealed response must contain one hard copy and a USB drive containing an electronic version.

Address your proposal to:

WSIPC

Penny Dooner, Proposal Coordinator

2121 W. Casino Road

Everett, WA 98204-1472